

## Step-by-Step Database Research

1. Before source searching, always **log in to EasyBib** and **open up** your I-Search project first. **Click on Bibliography** to get it open.
2. Go to West Central Library, Research Tab.
3. Click State Library FREE resources
4. Scroll down to Search in Ebsco (blue circle)
5. Use Advanced Search. Click **Full Text**. Experiment with a variety of search terms—adding and deleting them to hone in on your topic.
6. **BE PATIENT. WORK LIKE A DETECTIVE. KEEP DIGGING. TRY DIFFERENT SEARCH TERMS. ASK FOR HELP!**
7. Record your search steps on log in folder or in Google Doc. What terms did you use? How many results came up? What source did you choose and why?
8. In EBSCO, click Print. In the gray print box, 3 down in the Citation Format, Choose MLA format for printing. Print hard copy.
9. Click Export on the right-hand menu to send to Easy Bib. Once it flies over to EasyBib, choose the EasyBib Option without Abstract.
10. Find AT LEAST 3 or 4 articles in EBSCO.
11. Go back to State Library Database at WC Library page and choose ProQuest.
12. Click Advanced Search, Full text
13. If yours is a medical or scientific topic, click peer review
14. Experiment with search terms. Continue to record research steps in I-Search document.
15. **BE PATIENT. WORK LIKE A DETECTIVE. KEEP DIGGING. TRY DIFFERENT SEARCH TERMS. ASK FOR HELP!**
16. Use the little menu on the right to print. Download it as a pdf.
17. To export from ProQuest to EasyBib, click Save and pull down to EasyBib.
18. On the next screen, it will say **Output** to EasyBib, then in 2nd line, change **Content** to Results Listing Only.

Try to find **3-4 articles** in each database, then switch over to the Google Search using the CRAAP test as you search. Again, try to find **at least 3** web sources. Remember the articles I put in your class period Google Doc topic list.

After you have PRINTED all of your sources, the next step should be reading them closely and highlighting the information in each source that answers your research questions in **What I Need to Know**. Assign one color to each of your questions and highlight information in the sources that answers that question.

I will put a couple of sample My Story sections on the homework page. By the end of next week, that section will be complete.