

what she did when she was not super busy. I got to see how she did office reviews and any files she has made. I got a good taste of what the Human Resources job was like, and it was good.

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The day started out in her office. She gave me a quick run down of what she does in a typical day. She told me anything from what time she got to work to any meeting she has in a week. We then toured the warehouse and that was pretty interesting. She told me about all of the

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people who work in the warehouse and what they have to do. It amazed me that she knew how

everything worked considering she did not work in there. She said she knew how everything worked because if they have any new people she can tell them exactly what to do. "In a small

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that observation is supported by this quote:

company, the job requires a talented person who is a jack-of-all-trades." (What Is a Typical Day

Like for a Human Resources Manager?) I really hope that some day I am able to give people an exact description on what to do. After the tour we went back into the office and I interviewed her.

There wasn't a single question she didn't answer. She told me how the payroll worked and that

was interesting. It was neat how the placement of her office was perfect for everyone. The

working at Dakota Kitchen and Bath

warehouse workers could slip into her office without anyone knowing and an owner could do the

same. They had full privacy and that would be nice. He explained how confidential everything

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was in the office because she knew a lot of things about a lot of people. She told me that some

things that she gets told can't stay confidential because she wants everyone to stay safe. She has

to tell people for her own safety and safety of others in the warehouse.

Dakota Kitchen and Bath gave me an amazing experience. I enjoyed the time I spent there learning. It was a good preview of what that job is like and what my future would look like

in that field. I am glad I got the opportunity to go there and meet Mrs. Ketcham.

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